

Position
Hire Date
Pay Rate

Application for Employment

Pizza Pub

Date of Application _____

ABOUT YOU

(Please Print)

Name _____ Social Security No. _____ - _____ - _____

Home Phone () _____ Message Phone () _____

Street Address _____ City _____ State _____ Zip _____
 (Apt #) _____

Do you have reliable transportation to meet any scheduled shift? _____

Have you ever worked for us before? _____ If so, under what name? _____

Do you have friends or relatives working for us? _____ Who? _____

Can you provide proof that you are over 18 years old? _____ over 21 years old? _____

Do you have a valid drivers license? _____ State _____ License Number _____

Do you have a legal right to work in the United States? _____ Can you provide documentation of your legal right to work? _____

Have you been convicted of a Felony? _____ Violation? _____ Date _____

Is there any reason you could not perform all physical aspects of this job (including being able to lift 50 pounds)? _____

(If yes, please provide details) _____

Is additional information concerning change of name necessary to check work or educational records? _____

ABOUT THE JOB

For what position are you applying? _____ Salary Requirement? _____ /hour

Would you accept another position? _____ If yes, which one? _____

Which would you prefer? Seasonal Work _____ Part-Time Work _____ Full-Time(year round) Work _____
 If part time, how many hours per week _____

When are you available to start working for us? _____

Days and times available (check)

THU	FRI	SAT	SUN	MON	TUE	WED
1 st Shift	1 st Shift	1 st Shift	1 st Shift	1 st Shift	1 st Shift	1 st Shift
2 nd Shift	2 nd Shift	2 nd Shift	2 nd Shift	2 nd Shift	2 nd Shift	2 nd Shift
Any	Any	Any	Any	Any	Any	Any

ABOUT YOUR WORK EXPERIENCE

Resume Attached ? yes no

(PLEASE START WITH YOUR MOST RECENT POSITION)

1. COMPANY _____ Address _____

Mo./Yr/ Hired _____ / _____ Mo./Yr. Left _____ / _____

Job Title _____ Reason for Leaving _____

Supervisor's Name _____ Position _____ Phone # _____

May we contact your supervisor? Yes No _____

(If no, please explain)

Major Responsibilities: _____

2. COMPANY _____ Address _____

Mo./Yr/ Hired _____ / _____ Mo./Yr. Left _____ / _____

Job Title _____ Reason for Leaving _____

Supervisor's Name _____ Position _____ Phone # _____

May we contact your supervisor? Yes No _____

(If no, please explain)

Major Responsibilities: _____

3. COMPANY _____ Address _____

Mo./Yr/ Hired _____ / _____ Mo./Yr. Left _____ / _____

Job Title _____ Reason for Leaving _____

Supervisor's Name _____ Position _____ Phone # _____

May we contact your supervisor? Yes No _____

(If no, please explain)

Major Responsibilities: _____

APPLICATION FOR EMPLOYMENT

ABOUT YOUR EDUCATION

HIGH SCHOOL _____ City _____ State _____ Graduated? _____
No. Yrs. Completed _____
COLLEGE _____
No. Yrs. Completed _____
Other courses completed? _____

ABOUT YOUR REFERENCES

Work or Character References – Acquaintances you have known for at least one year.....

NAME	ADDRESS	PHONE	YEARS ACQUAINTED
1.			
2.			
3.			

Why would you be a good choice for this position? _____

Any additional comments? _____

Any other talents or hobbies that interest you? _____

AUTHORIZATION AND RELEASE

All information provided by me in support of my application for employment is true and correct to the best of my knowledge. I understand that misrepresentation or omissions may be cause for rejection or may be cause for subsequent dismissal if I am hired.

I voluntarily and knowingly authorize any former employer, person, firm, corporation, school, or government agency, its officers, employees and agents to release any and all information concerning my former employment to any prospective employer, its officers, employees and agents, or any other person or entity making a written or oral request for such information. I understand that the employment information may include, but is not necessarily limited to, performance evaluations and reports, letters of reprimand, and opinions regarding my suitability for employment possessed by it.

I voluntarily and knowingly fully release and discharge, absolve, indemnify, and hold harmless, such former employer, person, firm, corporation, school, or government agency, its officers, employees, and agents from any and all claims, liability demands, causes of action, damages, or costs, including attorney's fees, present or future, whether known or unknown, anticipated or unanticipated, arising from or incident to the disclosure or release of any information or opinions concerning my employment pursuant to this authorization, except for the malicious and willful disclosure or derogatory facts concerning my employment made for the express purpose of preventing me from obtaining employment which the officer, employee or agent disclosing such facts knows are untrue.

I have read, acknowledge, and understand that if hired, my employment is for no definite period of time and may be terminated at any time. Any property of Pizza Pub will be returned upon separation, or I will be held liable. I **UNDERSTAND IF I QUIT WITHOUT TWO (2) WEEKS NOTICE, ALL WAGES NOT YET PAID AND/OR OWED WILL BE PAID AT MINIMUM WAGE AS OF FINAL TERMINATION DATE.** I also understand I need to schedule an exit interview with a manager upon separation of employment, otherwise my final paycheck may be held.

Signature of Applicant

Date